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THIS IS A MEETING WHICH THE PUBLIC ARE ENTITLED TO ATTEND

25th August 2020

Dear Sir/Madam

EXECUTIVE COMMITTEE

A meeting of the Executive Committee will be held Virtual Meeting Via Microsoft Teams on Wednesday, 2nd September, 2020 at 10.00 am.

Yours faithfully

Michelle Morris
Managing Director

AGENDA

Pages

1. SIMULTANEOUS TRANSLATION

You are welcome to use Welsh at the meeting, a minimum notice period of 3 working days is required should you wish to do so. A simultaneous translation will be provided if requested.

2. APOLOGIES

To receive.

We welcome correspondence in the medium of Welsh or English. / Croesawn ohebiaith trwy gyfrwng y Gymraeg neu'r Saesneg.

3. **DECLARATIONS OF INTEREST AND DISPENSATIONS**

To receive.

MINUTES

4. **EXECUTIVE COMMITTEE** 3 - 12

To consider the Minutes of the Special Executive meeting held on 8th July, 2020.

DECISION ITEMS - CORPORATE SERVICES MATTERS

5. **PROPOSED EXECUTIVE FORWARD WORK PROGRAMME** 13 - 40

To consider the report of the Leader / Executive Member Corporate Services.

6. **GRANTS TO ORGANISATIONS** 41 - 42

To consider the report of the Chief Officer Resources.

DECISION ITEMS - ENVIRONMENT MATTERS

7. **HIGHWAY CAPITAL WORKS PROGRAMME 2017 – 2021** 43 - 60

To consider the report of the Head of Community Services.

DECISION ITEMS - GENERAL MATTERS

8. **TIME OF FUTURE MEETINGS**

To discuss time of future meetings.

To: Councillor N. Daniels (Chair)
Councillor J. Collins
Councillor D. Davies
Councillor J. Mason
Councillor J. Wilkins

All other Members (for information)
Manager Director
Chief Officers

COUNTY BOROUGH OF BLAENAU GWENT

REPORT TO: THE LEADER AND MEMBERS OF THE EXECUTIVE

SUBJECT: SPECIAL EXECUTIVE COMMITTEE – 8TH JULY, 2020

REPORT OF: DEMOCRATIC SUPPORT OFFICER

**PRESENT: Leader of the Council/
Executive Member Corporate Services
Councillor N.J. Daniels (CHAIR)**

**Deputy Leader/Executive Member –
Regeneration & Economic Development
Councillor D. Davies**

**Executive Member – Education
Councillor J. Collins**

**Executive Member – Environment
Councillor J. Wilkins**

**Executive Member – Social Services
Councillor J. Mason**

WITH: Managing Director
Corporate Director Environment & Regeneration
Interim Corporate Director of Education
Corporate Director of Social Services
Chief Officer Commercial
Service Manager Accountancy
Communications, Marketing & Customer Access Manager
Head of Legal & Corporate Compliance

DECISIONS UNDER DELEGATED POWERS

<u>ITEM</u>	<u>SUBJECT</u>	<u>ACTION</u>
No. 1	<u>SIMULTANEOUS TRANSLATION</u>	

	It was noted that no requests had been received for the simultaneous translation service.
No. 2	<p><u>APOLOGIES</u></p> <p>An apology for absence was received from the Chief Officer Resources.</p>
No. 3	<p><u>DECLARATIONS OF INTEREST AND DISPENSATIONS</u></p> <p>No declarations of interest or dispensations were reported.</p>
	<u>MINUTES</u>
No. 4	<p><u>EXECUTIVE – 24TH JUNE, 2020</u></p> <p>The minutes of the Executive Committee held on 24th June, 2020 were submitted.</p> <p>RESOLVED that the minutes be accepted as a true record of proceedings.</p>
	<u>DECISIONS – ENVIRONMENT MATTERS</u>
No. 5	<p><u>FUNDING OPTIONS – ABERBEEG ROAD</u></p> <p>Consideration was given to report of the Corporate Director Environment & Regeneration.</p> <p>The Executive Member for Environment presented the report which provided options for funding repairs to Aberbeeg Road. Flooding in February caused damage to the road which resulted in the road being closed to all traffic. However, the road was now open but restricted by means of traffic lights to one lane and assigned a 7.5 tonne weight limit.</p> <p>She said Aberbeeg Road continued to be a strategic link for the Borough and following a meeting with the Heads of the Valley Road Contractor, they informed the Council that they intend to undertake a significant temporary traffic switch at Brynmawr as part of their ongoing works, and Aberbeeg Road was an intended diversion route. As a result, the repairs needed to be undertaken as a matter of</p>

urgency. Also the 7.5 tonne weight restriction was not being adhered to which risked further damage to the road.

The Executive Member then went through the options detailed within the report and the implications associated with each option. She confirmed that the preferred option was Option 2.

She concluded that the call-in procedure as set out in the Council's Constitution would not apply in this instance as the decision was urgent, and likely to be delayed by the call-in process.

The need to undertake repairs to Aberbeeg Road at the earliest time was in order to mitigate the impact associated with the diversion route planned for closure works on the Section 2 A465 at Brynmawr, commencing later this Summer, and prevent Heavy Goods Vehicles illegally using Aberbeeg Road.

The Leader of the Council referred to the financial element of the report and said he agreed with the preferred Option 2, which he felt provided sufficient time prior to July 2021 and commencement of works on the Big Arch.

In response the Executive Member for Regeneration & Economic Development said he also supported Option 2, and stressed the importance of Aberbeeg Road being fully open to support businesses and residents during the HoV works. In terms of the Big Arch, this had been ongoing for some time, and he was confident that the allocated funding would come through, however, in the short term repairs to Aberbeeg Road was a priority.

RESOLVED that the report be accepted and the Executive approve Option 2, namely to utilise the BGCBC Capital Programme Big Arch allocation (£1,000K) - An application to CADW for consent to undertake remedial works has been delayed and works can't progress until consent is awarded resulting in actual works on site delayed until July 2021/22 at the earliest – the funding will be reviewed / reinstated prior to CADW approval and works on site. If Welsh Government subsequently agree the flood funding for the scheme then the £405k can then be 'repaid' to this capital allocation.

JOINT MONITORING ITEMS – ENVIRONMENT AND EDUCATION MATTERS

No. 6

WATER SUPPLY QUALITY IN SCHOOLS

Consideration was given to joint report of the Corporate Director Environment & Regeneration and the Interim Corporate Director of Education.

At the invitation of the Leader of the Council the Interim Corporate Director of Education presented the report which updated the Executive on the current position of the water supply quality issues in schools, following the announcement by Welsh Government that schools would reopen on 29th June, 2020.

He said the safety of our children and staff was the priority and of paramount importance in dealing with the school water supply issues, and it should also be recognised that the majority of the school water quality test results have indicated low levels of localised contamination, and this has been managed effectively and allowed a large proportion of schools to reopen as planned.

National Guidance in respect of COVID-19 resulted in schools being closed from Monday, 23rd March, however, some schools within the Borough remained open as childcare hubs for key workers and vulnerable learners. Following the Welsh Government announcement on 3rd June that schools were to reopen on 29th June, risks to the water supplies from the unprecedented period of closure, along with low water usage within schools was identified. A water hygiene testing regime was immediately introduced to check the water quality within schools prior to allowing the schools to reopen. Bearing in mind the timing of the WG announcement on 3rd June, meant that Council's effectively had three weeks to prepare for schools to reopen. This timescale was extremely challenging given that testing of the water systems for levels of Total Viable Count (TVC) and/or Legionella contamination were required.

Section 2.2 of the report stated that the Council had taken a very pro-active and responsible approach to school reopening from a health and safety perspective, including water testing. Further to the WG announcement on 3rd June that schools were to reopen on 29th June, the Council's resources were mobilised immediately. A plan was established and contractors commenced sampling/testing on 9th June. A programme of sampling/testing was agreed with the Council's water hygiene contractor to visit all schools as soon as possible, and the final school samples were collected on 18th June.

Of the 29 school sites sampled/tested, the large majority of sites identified varying elevated levels of TVC bacteria contamination, ranging from localised contamination to full system contamination. Localised contamination e.g. a tap outlet could be dealt with by flushing disinfecting and pasteurising, and a full system contamination required chlorination. Six schools were identified with full system TVC contamination, and these were highlighted in Section 2.4.1 of the report.

These schools required chlorination of their water systems, and in order to mitigate the situation, 26 portable hand washing units were purchased and bottled water was made available for drinking purposes, and this pro-active action allowed the schools to reopen as planned on Monday 29th June.

On 25th June, notification was provided that the test results for 3 schools were positive for Legionella contamination, and these schools were highlighted in section 2.4.3. of the report. Following discussions with the Executive Member and Headteachers on 26th June, the decision was taken to close these schools. These schools had a full system chlorination, and following a retest would not be able to open for a further 12 days until an all clear Legionella test result had been received.

The Interim Corporate Director then went through Section 2.4 of the report in detail and highlighted points contained therein. He said the report covered the fact the mitigating measure put in place, i.e. portable hand washing units and provision of bottled water had enabled schools to reopen.

He said it was also important to advise that communication took place with Welsh Government on 27th June, and as a consequence WG have requested confirmation of satisfactory health and safety checks, including water supply testing, from all 22 LA's in Wales. It was also important to report that colleagues in Health and Safety and Environmental Health are satisfied with the temporary arrangements currently being implemented in the affected schools.

The Interim Corporate Director said he was pleased to update that all Blaenau Gwent schools would be open from w/c 13th July, which was a significant achievement in light of the challenges faced. He said the corporate response had been outstanding and the Council

had taken a responsible approach to reopening schools which meant that circa 3,400 pupils were able to access catch-up sessions, and it was intended that this figure would increase this week in line with the current position.

He said the Council had generated positive outcomes in delivering the level of school provision in such unprecedented circumstances, however, there were lessons to be learned and therefore a review would be undertaken and the outcomes would be reported back to the Executive and appropriate Scrutiny Committees in due course.

The Executive Member for Education thanked the Interim Corporate Director for his comprehensive overview. She wanted to pointed out that every decision had been taken with the safety of children and staff in mind, and unfortunately this meant a few of our schools were unable to open on the 29th June. However, they were still provided with learning continuity digitally and that had been in place since March, and a huge amount of hard work has been undertaken to ensure schools are open next week to provide an opportunity for all pupils to check in and catch up.

The Executive Member said as soon as the water supply issues were identified, the Council notified Welsh Government of the situation, and as a result of the Council being open and transparent Welsh Government have requested that all LA's in Wales confirm the status of their health and safety checks, including water supply tests. Following this it became apparent that this was not just a Blaenau Gwent issue, and that we have been one of the more proactive LA's in advance of schools reopening, and that this approach has not been actively implemented consistently across LA's. Taking our approach the Council were able to identify and address the issues, and given the very challenging timescale of 3 weeks' notice to reopen schools, she felt that the Council had taken all appropriate measures and been open and transparent in its approach.

Also to achieve reopening of 26 out of 29 schools, with the remaining schools reopening next week, was a huge achievement in light of the challenges faced and she thanked all involved for their hard work in achieving a positive outcome.

The Executive Member concluded that given the unprecedented nature of the situation there were lessons to be learned, and she

confirmed that measures were already in place to enable a learning culture should we find ourselves in a similar situation with regards to an extended period of school closures, the Council would be able to apply those lessons learned.

The Executive Member for Regeneration & Economic Development said the work that had been undertaken was an excellent example of a 'One Council' approach, and that the safety of our children was at the forefront every step of the way. He thanked Officers and the Executive Members of both the Education and Environment Portfolios. He said whilst there are lessons to be learned he pointed out that this was an immense task and something that had never occurred before.

The Executive Member for Social Services concurred with these comments and also thanked everyone involved for their hard work. He also reported that he had received telephone calls from parents praising the Council's response.

The Leader of the Council said the health and safety of children and staff was paramount throughout these events. He then referred to section 7.3.3 which mentioned communication, and he said the Council had been very good over the last 3 years in its management of communication. However, the report seemed to lack reflection of the method of communication with parents, and he asked the Interim Corporate Director to explain how that was done and whether there had been any parental or professional concerns over the level of engagement undertaken.

In response the Interim Corporate Director said the communication mechanism had been very effective and thanked colleagues within the Corporate Communications team for their support. He said any communications sent to staff, parents and pupils was co-constructed with schools, and taken as a shared responsibility in constructing those comments. The important point was that any correspondence had been agreed in a co-constructed way and that the relationship between the Council and schools was strong in terms of consistently getting key messages out to key stakeholders across the board.

At the invitation of the Leader, the Corporate Director Regeneration & Economic Development reported that prior to the lockdown period revised guidance had been received on various issues, including

dealing with a Legionella outbreak in schools, so from the outset the Council had been implementing the Health and Safety Executive's approved code of practice, and undertook an enhanced range of flushing etc throughout the lockdown period.

On the 3rd June when the announcement was made that schools would be reopening, all technical aspects of reopening were considered, and due to the fact that schools had been closed for the longest period of time and with record temperatures during that period, the water quality was identified as a potential risk. As a result, Contractors were appointed, and commenced testing on 9th June, and this was completed on 18th June, which was a huge achievement. The testing and sampling process was detailed in Section 2.2 of the report.

A rolling programme of results were coming in, and as soon as we had that information we were able to take the necessary action and retest, and implement mitigation measures to enable schools to reopen.

The Corporate Director reported that colleagues within Education, Technical Services and Environment had worked together to develop alternative temporary arrangements to allow schools to reopen, and these were subject to a robust level of challenge by Health and Safety, and they were satisfied with the temporary arrangements.

He said the Executive Member of Education had referred to WG's request for all LA's to confirm their health and safety status, and he had also reached out to the Technical Services network to enquire what others had been doing, and whilst the response had been limited, he was aware of two other LA's who had schools not open due to similar challenges, so this situation was not unique to Blaenau Gwent.

The Executive Member for Environment thanked the Corporate Director for his update, and also the Interim Corporate Director of Education and Executive Member for Education. She said it was clear that health and safety guidance had been followed rigorously across Departments.

She pointed out that the meeting had commenced by mentioning the flood damage that had occurred, and then moved onto the

COVID-19 outbreak. She said we were not yet fully sure of the impact of COVID-19 on us all, and the possibility of a further spike was real, however, she welcomed the lessons learned review in order to prepare for that eventuality. In terms of looking forward it was not just about schools but other buildings both in Council control and others, and work was ongoing with that.

The lessons learned review would no doubt bring up good practice, and highlight not only what could have been done better, but also the positive outcomes, and provide a balanced overview. She concluded that communication was vital, and welcomed the update provided by the Interim Corporate Director on that issue.

The Executive Member for Regeneration & Economic Development said the number of tests taken was significant and pointed out that the testing centre was also undertaking testing of other LA's, so there were slight delays which also caused issues.

In response the Leader said he had heard comments regarding the timeliness of when testing was commenced, but he was satisfied with the explanation.

The Managing Director also commended the work of Officers across the Council, schools and also the Aneurin Leisure Trust over the past few weeks. She said it was very much a team effort in dealing with lots of issues in order to get our schools reopened safely. 26 of our 29 schools were able to reopen, and those not open, albeit for good reason, would reopen next week so all pupils would have the opportunity to catch up prior to the Summer holidays.

The Managing Director said she was firmly of the view that the decision taken to not open those schools was difficult, but it was the right decision based on the safety of our pupils and staff, and the Trade Unions were fully supportive of this decision.

However, moving forward we need to be a learning organisation and identify good practice, and also to understand what has happened over this 3 month period and why our procedures and working practices put us in that position at the beginning of June. As a result, it was intended to undertake a lessons learned review to pick up on good practice areas, and that this should be done by an independent organisation with the necessary expertise to advise

the Council where improvements were needed. Such reviews were not unusual and had proved to be very beneficial for the Council in the past. However, the Managing Director said this needed to be progressed quickly as schools would be closing on the 17th July for the Summer period, and we needed to be prepared and have robust procedures in place should further lockdown arrangements be required. Work on this would commenced shortly, and the outcomes would be reported to Executive and the Scrutiny process.

The Leader of the Council said he would like to echo the comments made. In terms of the lessons learned review, he expressed concern that the word 'enquiry' had been mentioned. He said using this word was to the detriment of staff morale. He said reviews had been common practice over the last 3 years to take stock of what we have done, in order to continually improve on every aspect of the Council's work. He said collectively across the Council staff had been amazing in dealing with this, and the amount of work that had been undertaken in such a short period of time, to reopen 26 schools to approximately 3,400 pupils was not to be underestimated, and the fact that a review would be undertaken was no reflection on this excellent work. The review was an opportunity to continue to improve, and in the event of a second wave of COVID-19, he said the Council has a duty of care to ensure the procedures we have in place and implemented this time are right, or whether they needed to be adjusted slightly.

He said the report was very comprehensive, and the Council had been open and transparent throughout this period. He assured that the outcomes of the review would be reported back through the political process and everyone would see that the actions taken were in the best interests of our children and staff.

He concluded by requesting that the Managing Director relay the Executive's comments to staff, as it was important they know that the Executive are fully supportive of them, and appreciate the work that has been done.

RESOLVED that the report be accepted and the Executive approve Option 2, namely to manage the contamination risks, implement mitigating measures; and control the risks within health and safety regulations and guidelines.

Agenda Item 5

Executive Committee and Council only

Date signed off by the Monitoring Officer: 18.08.2020

Date signed off by the Section 151 Officer: 13.08.2020

Committee: **Executive Committee**

Date of meeting: **2nd September 2020**

Report Subject: **Proposed Executive Forward Work Programme 2020-21**

Portfolio Holder: **All Portfolio Holders**

Report Submitted by: **Cllr Nigel Daniels, Leader / Executive Member Corporate Services**

Reporting Pathway								
Directorate Management Team	Corporate Leadership Team	Portfolio Holder / Chair	Audit Committee	Democratic Services Committee	Scrutiny Committee	Executive Committee	Council	Other (please state)
X	x	19.08.20			September 2020	02.09.20	24.09.20	

1. **Purpose of the Report**
 - 1.1 To present the Executive Forward Work Programme for 2020-21 (Appendix 1) and to seek approval from Committee.
2. **Scope and Background**
 - 2.1 The Executive Work Programme is a key aspect of the Council's planning and governance arrangements and supports the requirements of the Constitution.
 - 2.2 The topics set out in the Work Programme link to the strategic work of the Council as identified by the Council's recently revised Corporate Plan, agreed by the Council on 23rd July 2020, corporate documents and supporting business plans.
 - 2.3 All Scrutiny Committees and the Council Forward Work Programmes have been aligned to the Executive Forward Work Programme.
 - 2.4 As the document is fluid there is flexibility to allow for regular review between the Chair and the Committee.
3. **Options for Recommendation**
 - 3.1 The Work Programmes have been endorsed by the relevant departments of the Council, and all Scrutiny Committees and the Council will agree their work programmes as part of the September cycle of meetings.
 - 3.2 **Option 1**
To agree the Forward Work Programme for Executive Committee for 2020/21.

Option 2
To suggest any amendments prior to agreeing the Forward Work Programme.

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Cyngor Bwrdeisdref Sirol

Blaenau Gwent

County Borough Council

Executive Committee DRAFT Forward Work Programme 2020/21

Chair: Councillor Nigel Daniels, Leader of the Council

Vice-Chair: Councillor David Davies, Deputy Leader of the Council

Executive Committee Forward Work Programme 2020/21

Executive Meeting Date: Wednesday 2nd September 2020

Report Submission Deadline Date to Liz Thomas: Tuesday, 11th August 2020

*Reports received after this date will be included on the next agenda of Executive

Decision: 3 Items Monitoring: 0 Information: 0
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Report Title	Purpose of Report	Lead Officer	Scrutiny Meeting Date	Council Meeting Date
DECISION ITEMS				
Portfolio: Leader / Corporate Services				
Forward Work Programme 2020/21	Approval To approve the Forward Work Programme for 2020/21, recognising the fluidity of the programme.	Chair	September 2020	September 2020
Grants to Organisations (if any)	Approval To agree the Grants to Organisations.	Rhian Daly	N/A	N/A
Portfolio: Environment				
Highways Capital Works Programme	Decision To undertake a review of the activity undertaken in the previous year 2019/20 and to agree the options for work for 2020/21.	Carl Powell	Special Community Services – 01.09.2020	N/A

Executive Committee Forward Work Programme 2020/21

SPECIAL Executive Meeting Date: Wednesday 9th September 2020
Report Submission Deadline Date to Liz Thomas: Friday 21st August 2020
 *Reports received after this date will be included on the next agenda of Executive

Decision: 1 Item Monitoring: 0 Information: 0

Report Title	Purpose of Report	Lead Officer	Scrutiny Meeting Date	Council Meeting Date
Portfolio: Deputy Leader / Regeneration				
Llanhilleth Pit Head Baths Study	Decision To approve the Llanhilleth Pit Head Baths Study outcome and process for development.	Owen Ashton / Amy Taylor	Regeneration – 09.09.20	N/A

Executive Committee Forward Work Programme 2020/21

SPECIAL Executive Meeting Date: Wednesday 16th September 2020
Report Submission Deadline Date to Liz Thomas: Friday 28th August 2020
 *Reports received after this date will be included on the next agenda of Executive

Decision: 1 Item Monitoring: 0 Information: 0

Report Title	Purpose of Report	Lead Officer	Scrutiny Meeting Date	Council Meeting Date
Portfolio: Education				
Home to School and Post 16 Transport Policy	Decision To approve the Home to School and Post 16 Transport Policy for 2021/22.	Claire Gardner	Education and Learning – 15.09.2020	N/A

Executive Committee Forward Work Programme 2020/21

Executive Meeting Date: Wednesday 14th October 2020

Report Submission Deadline Date to Liz Thomas: Tuesday 22nd September 2020

*Reports received after this date will be included on the next agenda of Executive

Decision: 9 Items Monitoring: 13 items Information: 2 items

Report Title	Purpose of Report	Lead Officer	Scrutiny Meeting Date	Council Meeting Date
DECISION ITEMS				
Portfolio: Leader / Corporate Services				
Grants to Organisations	Approval To agree the Grants to Organisations.	Rhian Daly	N/A	N/A
Portfolio: Deputy Leader / Regeneration				
Aspire Shared Apprenticeship Programme	Decision To endorse the rollout of a Regional, Aspire Programme.	Bethan McPherson	Regeneration – 09.09.20	N/A
Integrated Responsive Transport (IRT) Pilot Project	Decision To approve the IRT pilot project.	Owen Ashton	Regeneration – 09.09.20	N/A
Replacement Local Development Plan – Delivery Agreement	Decision To endorse the Revised Delivery Agreement and recommend approval to Council.	Lynda Healy	Regeneration – 09.09.20	Council
Portfolio: Environment				
Outline Business Case for the Development of a Regional Wood Facility at Silent Valley	Decision To provide the business case for approval around the potential for the development of a regional wood facility at Silent Valley.	Lisa Jones	Community Services – 21.09.2020	N/A
Investment in Play Provision	Decision To consider the options for the allocation of monies to implement the Play Strategy borough wide and agree preferred option.	Michelle Morris Dave Watkins Natalie Taylor	Community Services – 21.09.20	N/A

Executive Committee Forward Work Programme 2020/21

Report Title	Purpose of Report	Lead Officer	Scrutiny Meeting Date	Council Meeting Date
Portfolio: Education				
LA Governor Policy	Decision To approve the LA Governor Policy.	Michelle Jones	Education and Learning – 15.09.2020	N/A
360* Safety Policy	Decision To adopt the ICT policy prior to distribution to School Governing bodies.	Michelle Jones	Joint Safeguarding – 08.10.2020	N/A
Education Safeguarding Policy	Decision To approve the Education Safeguarding Policy.	Michelle Jones	Joint Safeguarding – 08.10.2020	N/A
MONITORING ITEMS				
Portfolio: Leader / Corporate Services				
Revenue Budget Monitoring 2020/21	To provide members with an expenditure forecast at the end of quarter 1 across all portfolios for 2020/21.	Rhian Hayden	Joint Budget 28.09.20	N/A
Forecast Capital Expenditure 2019/20	To provide details of each portfolio's forecast capital expenditure against allocation at the end of quarter 1	Rhian Hayden	Joint Budget 28.09.20	N/A
Forecast of General and Earmarked Reserves	To present report at the end of quarter 1 detailing the actual and forecast use of general and ear marked reserves.	Rhian Hayden	Joint Budget 28.09.20	N/A
Portfolio: Environment				
Waste and Recycling Performance 2019/20	Performance Monitoring To be provided with the 2019/20 waste and recycling performance.	Lisa Jones	Community Services – 21.09.20	N/A
Portfolio: Deputy Leader / Regeneration				
Strategic Housing Development Programme	Performance Monitoring To provide an update on current housing delivery and seek endorsement of the forward work programme, including associated funding streams.	Bethan McPherson / Julie McKim	Regeneration – 09.09.20	N/A

Executive Committee Forward Work Programme 2020/21

Report Title	Purpose of Report	Lead Officer	Scrutiny Meeting Date	Council Meeting Date
Economy – Post COVID-19 Economic Recovery	Progress Update To present the strategic approach for BG to the economic recovery post COVID lockdown.	Ellie Fry / Richard Crook	Special Regeneration – TBA	N/A
Portfolio: Education				
Post 16 Partnership Agreement	Performance Monitoring Members to consider the new Post 16 arrangements including Partnership Agreement and the establishment of a Partnership Board.	Joanne Sims	Education and Learning – 15.09.2020	N/A
Final Self-Evaluation Report <i>(to include an appendix of the Directorate Improvement Plan)</i>	Performance Monitoring To ensure that Members contribute to the development of the self-evaluation report for Local Government Education Services.	Lynn Phillips / Michelle Jones	Education and Learning – 15.09.2020	N/A
Portfolio: Social Services				
COVID-19	Performance Monitoring Members to be informed of the response undertaken by Social Services to the COVID-19 pandemic	Damien McCann	Social Services – 17.09.2020	N/A
Portfolio: Leader / Corporate Services				
Update on CCTV	Performance Monitoring To receive a progress update on CCTV.	Rhian Hayden Clive Rogers Bernadette Elias	Corporate Overview – 11.09.20	N/A
Medium Term Financial Strategy / Bridging the Gap Overview 2021 onwards	Performance Monitoring To provide Members with an update on the MTFS / Bridging the Gap programme and to influence areas of focus.	Anne-Louise Clark Rhian Hayden	Special Corporate Overview - TBA	Council
COVID – 19 Response – Workforce	Performance Monitoring To review the Workforce Position and consider Plans for the Future.	Andrea Prosser	Special Corporate Overview - TBA	N/A
Portfolio: Joint Education and Social Services				

Executive Committee Forward Work Programme 2020/21

Report Title	Purpose of Report	Lead Officer	Scrutiny Meeting Date	Council Meeting Date
Safeguarding Performance Information Social Services and Education	Performance Monitoring To provide members with Safeguarding Performance and Self-Evaluation information and to influence areas of focus.	Damien McCann/ Lynn Phillips	Joint Safeguarding – 08.10.2020	N/A
INFORMATION ITEMS				
Estyn Summary of School Inspection Outcomes (Cwm Primary School)	Information Only To provide an update on any inspection report outcomes, monitoring visits during this period.	Michelle Jones	Education and Learning – 15.09.2020	N/A
Adult Safeguarding Performance Information	Information Only To receive Safeguarding Performance information relating to Adult Services and to influence areas of focus.	Alyson Hoskins / Andrew Day	Joint Safeguarding – 08.10.2020	N/A

Executive Committee Forward Work Programme 2020/21

Executive Meeting Date: Wednesday 9th December 2020

Report Submission Deadline Date to Liz Thomas: Tuesday 17th November 2020

*Reports received after this date will be included on the next agenda of Executive

Decision: 4 Items Monitoring: 11 Items Information: 5 items

Report Title	Purpose of Report	Lead Officer	Scrutiny Meeting Date	Council Meeting Date
DECISION ITEMS				
Portfolio: Leader / Corporate Services				
Grants to Organisations	Approval To agree the Grants to Organisations.	Rhian Daly	N/A	N/A
Portfolio: Environment				
Central Depot new Build / Relocation / Business Plan	Decision To agree the preferred site before development of a business case.	Dave Watkins	Community Services – 19.10.2020	N/A
Portfolio: Deputy Leader / Regeneration				
Brynmawr and Nantyglo Masterplan	Decision To approve the Brynmawr and Nantyglo Masterplan Document and recommend endorsement of a preferred development option.	Nick Landers / Amy Taylor	Regeneration – 21.10.20	N/A
New Destination Management Plan for 2020-2025	Decision To approve the new Destination Management Plan for 2020-2025.	Alyson Tippings/Moe Forouzan	Regeneration – 21.10.20	N/A
MONITORING ITEMS				
Portfolio: Leader / Corporate Services				
Communications Strategy Monitoring	Performance Monitoring To consider the performance of the Communication Strategy focus on the impact of the strategy during COVID19 Pandemic.	Anne-Louise Clark	Corporate Overview – 23.10.20	N/A

Executive Committee Forward Work Programme 2020/21

Report Title	Purpose of Report	Lead Officer	Scrutiny Meeting Date	Council Meeting Date
Commercial Strategy Monitoring	Performance Monitoring To consider performance of the Commercial Strategy, focus Strategic Commercial Board element. In depth look at each of the 5 elements	Anne-Louise Clark	Corporate Overview – 23.10.20	N/A
Revenue Budget Monitoring 2020/21	To provide members with an expenditure forecast at the end of quarter 2 across all portfolios for 2020/21.	Rhian Hayden	Joint Budget – 23.11.20	N/A
Forecast Capital Expenditure 2019/20	To provide details of each portfolio's forecast capital expenditure against allocation at the end of quarter 2	Rhian Hayden	Joint Budget – 23.11.20	N/A
Forecast of General and Earmarked Reserves	To present report at the end of quarter 2 detailing the actual and forecast use of general and ear marked reserves.	Rhian Hayden	Joint Budget – 23.11.20	N/A
Portfolio: Environment				
Cemetery Capacity Update	Performance Monitoring To be updated on the cemetery capacity following the review undertaken in 2019/20.	Dave Watkins	Community Services – 19.10.2020	N/A
Update on Flood Risk Management Plan	Performance Monitoring To report progress on the Flood Management Plan.	Carl Powell / Wayne Jervis	Community Services – 19.10.2020	N/A
Environment Act Section 6 Duty	Performance Monitoring Annual report of the implementation of the Environment Act and the Council's Biodiversity duties throughout 2019/20 and consideration of the proposed actions for 2020/21.	Chris Engel	Community Services – 19.10.2020	N/A
Portfolio: Education				
Provisional School Performance	Performance Monitoring To provide a summary of performance in line with accountability changes to ensure that children and young people are provided with the best start in life. (FP/KS2/KS3 and KS4).	Michelle Jones	Education and Learning – 03.11.2020	N/A

Executive Committee Forward Work Programme 2020/21

Report Title	Purpose of Report	Lead Officer	Scrutiny Meeting Date	Council Meeting Date
Outcome of Strategic Review on Leisure Services	Performance Monitoring To outline the outcome of the review and proposals on the monitoring of Aneurin Leisure Trust in the future.	Lynn Phillips	Education and Learning – 03.11.2020	N/A
Response to COVID-19	Progress Update Members to be informed of the response undertaken by Education to the COVID-19 pandemic.	Lynn Phillips	Education and Learning – 03.11.2020	N/A
INFORMATION ITEMS				
Children Looked After	Information Only Members to be informed of the progress in relation to the Children Looked After strategy.	Tanya Evans	Social Services – 05.11.2020	N/A
Integrated Care Fund	Information Only Members to be informed of the future and progress of the Integrated Care Fund.	Alyson Hoskins	Social Services – 05.11.2020	N/A
Review of staff attendance 2019/20, as at end of March 2020	Information Only Members to be informed of the annual review of staff sickness absence.	Andrea Prosser	Corporate Overview – 24.10.2020	N/A
Annual Health and Safety Report	Information Only To receive the Annual Health and Safety report.	Andrea Prosser	Corporate Overview – 24.10.2020	N/A
Welsh Language	Information Only	Andrew Parker	Corporate Overview – 24.10.20	N/A

Executive Committee Forward Work Programme 2020/21

Executive Meeting Date: Wednesday 13th January 2021

Report Submission Deadline Date to Liz Thomas: Tuesday 15th December 2020

*Reports received after this date will be included on the next agenda of Executive

Decision: 6/7 items
Monitoring: 7 items
Information: 4 items

Report Title	Purpose of Report	Lead Officer	Scrutiny Meeting Date	Council Meeting Date
DECISION ITEMS				
Portfolio: Leader / Corporate Services				
Grants to Organisations	Approval To agree the Grants to Organisations.	Rhian Daly	N/A	N/A
HR Policy review	Decision To agree HR policies reviewed for 2020/21.	Andrea Prosser	Corporate Overview – 11.12.20	N/A
Workforce Strategy	Decision To endorse the workforce strategy including change in circumstances following COVID and future working arrangements, prior to approval by Council.	Andrea Prosser	Corporate Overview – 11.12.20	Council
Portfolio: Environment				
Environmental / Public Protection Services	Decision Members to approve amendments to the Authority's Front Line Service Delivery arrangements.	Dave Thompson / Matthew Perry	Community Services – 07.12.2020	N/A
Uplands Projects	Monitoring / Decision TBC	Chris Engel	Community Services – 07.12.2020	N/A
Portfolio: Deputy Leader / Regeneration				
Industrial Portfolio Findings and Action Plan	Decision To bring the prioritised action plan for approval in line with the strategy brief.	Manager for Ind Units / Ellie Fry	Regeneration – 02.12.20	N/A

Executive Committee Forward Work Programme 2020/21

Report Title	Purpose of Report	Lead Officer	Scrutiny Meeting Date	Council Meeting Date
Aneurin Bevan report	Decision To consider the Nye Bevan report findings and action plan moving forward for approval.	Alyson Tippings/Moe Forouzan	Regeneration – 02.12.20	N/A
MONITORING ITEMS				
Portfolio: Leader / Corporate Services				
Performance Information on the Cardiff Capital Region City Deal Quarterly Report	Performance Monitoring Members to consider the activity of Blaenau Gwent Council as part of the overall CCRCDC and influence areas of focus.	Ellie Fry	Regeneration – 02.12.20	N/A
Portfolio: Deputy Leader / Regeneration				
Lime Avenue Employment Park	Performance Monitoring To provide an update on progress of current development site.	Nick Landers / Amy Taylor	Regeneration – 02.12.20	N/A
Energy Prospectus Annual Review	Performance Monitoring To provide members with information on the progress made since approval of the Energy Prospectus.	Amy Taylor	Regeneration – 02.12.20	N/A
Portfolio: Environment				
Litter & Dog Control Order Enforcement – Performance report	Performance Monitoring To receive the annual report on 2019/20 activity.	Dave Thompson	Community Services – 07.12.2020	N/A
Portfolio: Education				
Welsh Education Strategic Plan (WESP) Monitoring and the Development of 10 Year WESP Plan.	Performance Monitoring / Development Members to review the performance of the Council and monitor the associated outcomes, whilst recognising how this monitoring can inform key strategic priorities and a new 10 year WESP.	Claire Gardner	Education and Learning – 15.12.2020	N/A

Executive Committee Forward Work Programme 2020/21

Report Title	Purpose of Report	Lead Officer	Scrutiny Meeting Date	Council Meeting Date
Improving Schools	Performance Monitoring To provide Members with an update on any inspection report findings and progress within schools which are subject to Council.	Michelle Jones	Education and Learning – 15.12.2020	N/A
Portfolio: Social Services				
Regional Partnership Board Update	Performance Monitoring Members to be informed of the decisions taken by the Regional Partnership Board	Damien McCann	Social Services – 10.12.2020	N/A
INFORMATION ITEMS				
Management of Pupil Places and the School Estate 2019/20	Information Only To update Members on the management of pupil places and the school estate, throughout the 2019/20 academic session.	Claire Gardner	Education and Learning – 15.12.2020	N/A
Progress on ICT Infrastructure and Connectivity in Schools	Information Only To update Members on the roll out of the ICT Infrastructure and Connectivity project across the school estate.	Lynn Phillips	Education and Learning – 15.12.2020	N/A
National Adoption Service Annual Report	Information Only Members to be informed about National and Regional progress of Adoption services	Tanya Evans	Social Services – 10.12.2020	N/A
Director of Social Services Quarter 1 and 2 update	Information Only Members to be informed about the performance and progress of the Social Services Directorate	Damien McCann	Social Services – 10.12.2020	N/A

Executive Committee Forward Work Programme 2020/21

Executive Meeting Date: Wednesday 24th February 2021

Report Submission Deadline Date to Liz Thomas: Tuesday 2nd February 2021

*Reports received after this date will be included on the next agenda of Executive

Decision: 1 item
Monitoring: 6 items
Information: 6 items

Report Title	Purpose of Report	Lead Officer	Scrutiny Meeting Date	Council Meeting Date
DECISION ITEMS				
Portfolio: Leader / Corporate Services				
Grants to Organisations	Approval To agree the Grants to Organisations.	Rhian Daly	N/A	N/A
MONITORING ITEMS				
Portfolio: Education				
Additional Learning Needs (ALN) Act Readiness	Performance Monitoring To provide Members with an update on the Additional Learning Needs (ALN) and Tribunal (Wales) Act (2018), the implications and the progress we are making in terms of readiness for September 2021.	Gavin Metheringham	Education and Learning – 26.01.2021	N/A
Portfolio: Social Services				
Community Meals	Performance Monitoring Members to be informed of the progress made since the transfer of the service to Social Services.	Alyson Hoskins	Social Services – 21.01.2021	N/A
Portfolio: Leader / Corporate Services				
Capital Strategy Review	Performance Monitoring To consider the implementation of the Capital Strategy 2020/21.	Rhian Hayden	Corporate Overview – 22.01.21	N/A
Medium Term Financial Strategy / Bridging the Gap Overview 2021/22	Performance Monitoring To provide Members with an update on the MTFs / Bridging the Gap programme and to influence areas of focus.	Anne-Louise Clark Rhian Hayden	Corporate Overview – 22.01.21	Council

Executive Committee Forward Work Programme 2020/21

Report Title	Purpose of Report	Lead Officer	Scrutiny Meeting Date	Council Meeting Date
Portfolio: Deputy Leader / Regeneration				
Targeted Regeneration Funding (TRI) Update	Performance Monitoring Members to receive an update on TRI funding.	Amy Taylor / Nick Landers	Regeneration – 06.01.2021	N/A
Portfolio: Joint Education and Social Services				
Safeguarding Performance Information Social Services and Education	Performance Monitoring To provide members with Safeguarding Performance and Self-Evaluation information and to influence areas of focus.	Damien McCann/ Lynn Phillips	Joint Safeguarding – 11.02.2021	N/A
INFORMATION ITEMS				
Pest Control – Annual Performance Report	Information Only To receive the annual report for Members' information.	Dave Thompson	Community Services – 18.01.2021	N/A
Youth Service Performance	Information Only To provide Members with performance information and impact of the Youth Service comparing with the latest Welsh Government benchmarking data.	Joanne Sims	Education and Learning – 26.01.2021	N/A
21 st Century Schools Programme Bands A / B Gateway Review Outcome	Information Only To provide Members with an update on the closure of the 21 st Century Schools Band A programme and the progress made on the Band B programme.	Claire Gardner	Education and Learning – 26.01.2021	N/A
Corporate Parenting Progress Report	Information Only Members to be informed of the progress made against the Corporate Parenting Action Plan	Tanya Evans	Social Services – 21.01.2021	N/A
Information Management Monitoring Report	Information Only To provide information of progress against identified action on a half yearly cycle.	Rhian Hayden	Corporate Overview – 22.01.21	N/A
Adult Safeguarding Performance Information	Information Only To receive Safeguarding Performance information relating to Adult Services and to influence areas of focus.	Alyson Hoskins / Andrew Day	Joint Safeguarding 11.02.2021	N/A

Executive Committee Forward Work Programme 2020/21

SPECIAL Executive Meeting Date: Monday 1st March 2021

Report Submission Deadline Date to Liz Thomas: Friday 12th February 2021

*Reports received after this date will be included on the next agenda of Executive

Decision: 1 item Monitoring: 0 Information: 0

Report Title	Purpose of Report	Lead Officer	Scrutiny Meeting Date	Council Meeting Date
DECISION ITEMS				
Portfolio: Environment				
Central Depot new Build / Relocation / Business Plan	Decision To approve the business plan and options for the relocation of the Central Depot.	Dave Watkins	Community Services – 01.03.2021	N/A

Executive Committee Forward Work Programme 2020/21

Executive Meeting Date: Wednesday 14th April 2021

Report Submission Deadline Date to Liz Thomas: Friday 19th March 2021

*Reports received after this date will be included on the next agenda of Executive

Decision: 4 items Monitoring: 11 items Information: 4 items

Report Title	Purpose of Report	Lead Officer	Scrutiny Meeting Date	Council Meeting Date
DECISION ITEMS				
Portfolio: Leader / Corporate Services				
Grants to Organisations	Approval To agree the Grants to Organisations.	Rhian Daly	N/A	N/A
Portfolio: Education				
School Admissions Policy for Nursery and Statutory Education Statutory deadline for the policy to be published by 15th April	Decision To approve the School Admissions Policy for Nursery and Statutory Education.	Claire Gardner	Education and Learning – 09.03.2021	N/A
Education Achievement Service (EAS) Business Plan 2021/22 <i>Report to include progress on the 2020/21 plan and the VFM report</i>	Decision To consult Members on the EAS Business Plan for 2021/22 and consider options for 2022 onwards.	Lynn Phillips / Michelle Jones	Education and Learning – 09.03.2021	N/A
Portfolio: Deputy Leader / Regeneration				
Foundational Economy – Supply Chain Opportunities	Decision To present the outcomes associated with the delivery of the WG Innovation Fund Project (BG supply chains) and consider the project evaluation and associated recommendations to inform future approaches.	Bethan McPherson	Regeneration – 24.03.2021	N/A
MONITORING ITEMS				
Portfolio: Education				
Final School Performance	Performance Monitoring To provide Members with a summary of performance in line with accountability changes to ensure that children	Lynn Phillips / Michelle Jones	Education and Learning – 09.03.2021	N/A

Executive Committee Forward Work Programme 2020/21

Report Title	Purpose of Report	Lead Officer	Scrutiny Meeting Date	Council Meeting Date
	and young people are provided with the best start in life (KS4 final).			
Portfolio: Leader / Corporate Services				
CCTV Annual Monitoring report Updated position	Performance Monitoring The will incorporate the result of the scheduled reviews of the DPIA's and who has responsibility for which aspect of CCTV. Performance monitoring to include viewing, data protection and working cameras.	Rhian Hayden / Clive Rogers / Bernadette Elias	Corporate Overview – 05.03.2021	N/A
Performance Information on the Cardiff Capital Region City Deal Quarterly Report	Performance Monitoring Members to consider the activity of Blaenau Gwent Council as part of the overall CCRCD and influence areas of focus.	Ellie Fry	Regeneration – 10.02.21	N/A
Revenue Budget Monitoring 2020/21	To provide members with an expenditure forecast at the end of quarter 3 across all portfolios for 2020/21.	Rhian Hayden	Joint Budget – 15.03.21	N/A
Forecast Capital Expenditure 2019/20	To provide details of each portfolio's forecast capital expenditure against allocation at the end of quarter 3.	Rhian Hayden	Joint Budget – 15.03.21	N/A
Forecast of General and Earmarked Reserves	To present report at the end of quarter 3 detailing the actual and forecast use of general and ear marked reserves.	Rhian Hayden	Joint Budget – 15.03.21	N/A
Portfolio: Deputy Leader / Regeneration				
Aspire Shared Apprenticeship Programme	Performance Monitoring <ul style="list-style-type: none"> • To consider performance of the Aspire programme and associated external business engagement. • To provide performance information on the BGCBC internal apprenticeship programme 	Bethan McPherson	Regeneration – 10.02.21	N/A

Executive Committee Forward Work Programme 2020/21

Report Title	Purpose of Report	Lead Officer	Scrutiny Meeting Date	Council Meeting Date
Annual Industrial Property Performance update 2020/2021	Performance Monitoring To monitor the priorities and activities being delivered and what outcomes have been achieved i.e. constrained units updates, occupancy figures, new property developments.	Moe Forouzan/Paul Miles	Regeneration – 10.02.21	N/A
Community Benefits	Performance Monitoring Members to consider community benefit outcomes delivered (20/21) through BGCBC contracts and wider partner opportunities.	Bethan McPherson / Laura Bull	Regeneration – 10.02.21	N/A
Employment and Skills Plan	Performance Monitoring Members to consider the outcomes of Year 1 delivery and associated best practice.	Bethan McPherson	Regeneration – 10.02.21	N/A
Destination Management – Annual Performance Review 2020/21	Performance Monitoring To monitor the priorities and activities being delivered and what outcomes have been achieved and influence areas of focus.	Moe Forouzan / Alyson Tippings	Regeneration – 10.02.21	N/A
INFORMATION ITEMS				
Annual Air Quality 2019/20	Information Only To receive the annual report for Members' information.	Dave Thompson	Community Services – 01.03.2021	N/A
Inspire to Achieve / Work Performance	Information Only To receive performance information in line with targets and spend.	Joanne Sims	Education and Learning – 09.03.2021	N/A
Living Independently in the 21 st Century Strategy	Information Only Members to be informed of the progress made against the priorities within the strategy.	Alyson Hoskins	Social Services – 11.03.2021	N/A

Executive Committee Forward Work Programme 2020/21

Report Title	Purpose of Report	Lead Officer	Scrutiny Meeting Date	Council Meeting Date
My Support Team	Information Only Members to be informed of the progress of the team in returning children from residential placements.	Tanya Evans	Social Services – 11.03.2021	N/A

Executive Committee Forward Work Programme 2020/21

Executive Meeting Date: To be confirmed Items

Report Submission Deadline Date to Liz Thomas:

*Reports received after this date will be included on the next agenda of Executive

Report Title	Purpose of Report	Lead Officer	Scrutiny Meeting Date	Council Meeting Date
DECISION ITEMS				
Portfolio: Leader / Corporate Services				
Draft Policy and Strategy Framework for CCTV	Decision To agree the policy and arrangements for CCTV moving forward.	Rhian Hayden / Clive Rogers / Bernadette Elias	Corporate Overview - TBA	N/A
Portfolio: Education				
Welsh Medium Primary Seedling Proposal-Formal Consultation <i>Please note the report and Plan will need to be translated to Welsh by the Directorate.</i>	Decision To consult with Members on the Welsh medium primary proposal.	Claire Gardner	TBC	
Pen-y-Cwm Capacity Review-Formal Consultation	Decision To consult with Members on the Pen-y-Cwm capacity proposal.	Claire Gardner	TBC	
Portfolio: Social Services				
Prevention and Early Intervention Strategy in Adult Social Care	Decision To approve the strategy.	Alyson Hoskins	TBC	
MONITORING ITEMS				
Aneurin Leisure Trust Performance Monitoring	Performance Monitoring Members to consider the content of the six monthly performance report and to influence areas of focus.	Lynn Phillips	TBC	

Executive Committee Forward Work Programme 2020/21

Report Title	Purpose of Report	Lead Officer	Scrutiny Meeting Date	Council Meeting Date
Children's and Community Grant		Tanya Evans	TBC	
Housing Support Grant		Alyson Hoskins	TBC	
Directors Annual Report		Damien McCann	TBC	

Executive Committee Forward Work Programme 2020/21

Executive Meeting Date: 2021/22 Forward Work Programme

Report Submission Deadline Date to Liz Thomas:

*Reports received after this date will be included on the next agenda of Executive

Report Title	Purpose of Report	Lead Officer	Scrutiny Meeting Date	Council Meeting Date
DECISION ITEMS				
Portfolio: Leader / Corporate Services				
Grants to Organisations	Approval To agree the Grants to Organisations.	Rhian Daly	N/A	N/A
Portfolio: Education				
School Organisation Policy (2021-2024)	Decision To approve the Blaenau Gwent School Organisation Policy 2021-2024.	Lynn Phillips	Education and Learning – 20.04.2021	N/A
Education Accessibility Strategy	Pre-Decision To approve the Education Accessibility Strategy 2021-2024.	Claire Gardner	Education and Learning – 20.04.2021	N/A
MONITORING ITEMS				
Portfolio: Education				
Self-evaluation (SE)	Performance Monitoring Members to contribute to the development of the SE report for LGES and to determine the actions arising from the SER are appropriate and aligned to the service needs for children and young people.	Lynn Phillips	Education and Learning – 20.04.2021	N/A
Portfolio: Social Services				
Regional Partnership Board Update	Performance Monitoring Members to be informed of the decisions taken by the Regional Partnership Board.	Damien McCann	Social Services – 22.04.2021	N/A

Executive Committee Forward Work Programme 2020/21

Report Title	Purpose of Report	Lead Officer	Scrutiny Meeting Date	Council Meeting Date
Portfolio: Leader / Corporate Services				
Workforce Strategy Implementation	Performance Monitoring To review the first year performance of the workforce strategy.	Andrea Prosser	TBA	N/A
INFORMATION ITEMS				
Children Looked After	Information Only Members to be informed of the progress in relation to the Children Looked After strategy	Tanya Evans	Social Services – 22.04.2021	N/A
Domiciliary Care	Information Only Members to be informed of the work undertaken around domiciliary care provision	Alyson Hoskins	Social Services – 22.04.2021	N/A

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COUNTY BOROUGH OF BLAENAU GWENT

REPORT TO: THE LEADER AND MEMBERS OF EXECUTIVE COMMITTEE

REPORT SUBJECT: GRANTS TO ORGANISATIONS – 2nd September 2020

REPORT AUTHOR: RHIAN HAYDEN

**LEAD OFFICER/
DEPARTMENT CHIEF OFFICER RESOURCES,
RESOURCES**

ABERTILLERY

Abertillery Ward – Councillor M. Cook

1.	Old Tylerians RFC	£100
2.	Abertillery BG RFC	£100
3.	Pant y Pwdyn Allotments Association	£100
4.	Abertillery Town Band	£100
5.	Adam Street Community Allotments	£100
6.	Six Bells Bowls Club Ltd	£100
7.	Shore Mixed Martial Arts	£100
8.	Abertillery Excelsiors AFC	£100
9.	Cwmtillery Racing Pigeon Club	£50
10.	Ebbw Fach Choir	£100
11.	Abertillery Museum Society	£75
12.	Abertillery Orpheus Male Choir	£100
13.	Abertillery Business & Professional Ladies	£25

Abertillery Ward- Councillor J. Holt

1.	Abertillery Excelsiors AFC	£100
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Llanhilleth Ward – Councillors J. Collins & L. Parsons

1.	Kings Arms (Box of Hope)	£150
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EBBW VALE

Beaufort Ward – Councillors G. Thomas & S. Healy

1.	Beaufort Hill Ponds & Woodlands Preservation Society	£100
2.	The Chairman's Appeal Fund	£100
3.	Beaufort Male Choir	£200
4.	Beaufort Tenants & Residents Association	£400
5.	Raglan Terrace WOAP	£100
6.	Garnlydan AFC	£100
7.	Ebbw Vale Works Museum	£100
8.	2nd Beaufort & Rassau Scout Group	£100
9.	Rassau & Beaufort Royal British Legion	£100
10.	Beaufort Hill Primary	£200
11.	Bethel Methodist Church	£100

CHIEF OFFICER RESOURCES

Agenda Item 7

Executive Committee and Council only

Date signed off by the Monitoring Officer: 18.08.2020

Date signed off by the Section 151 Officer: 13.08.2020

Committee: **Executive Committee**

Date of meeting: **2nd September 2020**

Report Subject: **Highway Capital Works Programme 2017 – 2021**

Portfolio Holder: **Cllr. Joanna Wilkins, Executive Member Environment**

Report Submitted by: **Head of Community Services, Clive Rogers**

Reporting Pathway								
Directorate Management Team	Corporate Leadership Team	Portfolio Holder / Chair	Audit Committee	Democratic Services Committee	Scrutiny Committee	Executive Committee	Council	Other (please state)
28.01.20	04.02.20	18.08.20			01.09.20	02.09.20		

1. Purpose of the Report

- 1.1 The purpose of this report is to provide scrutiny members with an update on progress of the current Highway Capital Works programme 2017 – 2021 and present options around a future 2020 – 21 works programme.

2. Scope and Background

Highways Capital Works Programme 2012 – 2016

- 2.1 A Wales Audit Office [WAO] Review of Blaenau Gwent's Highways Maintenance Service' was published in 2008. The outcome of this review was that whilst the Authority was managing the Highway Infrastructure effectively the current level of funding available meant that this could not be sustained. The maintenance back log at this time was some £25 million.
- 2.2 Annual Revenue contributions of £200k were identified from the Maintenance Revenue budget and were matched with a contribution from the Insurance Reserve of £200k in order to fund a Prudential Borrowing approval [25 Years] of £5.8 million for Highways Improvement Capital Works.
- 2.3 This was further augmented with an additional £1 million Welsh Government funding under its Local Government Borrowing Initiative [LGBI].
- 2.4 Works commenced in 2012 with the Programme finally completed in 2016, with the majority of works targeted at improving the quality of the classified network.
- 2.5 This report was due to be submitted to Scrutiny and Executive in February, however it was held back in order to see if additional capital was to be made available by the end of financial year. Other events have since come into play – COVID resulting in the delay in presenting this report into Scrutiny and Executive.

Highways Capital Works Programme 2017 – 2021

- 2.6 As a result of the previous programme of works, and the improved nature and condition of the classified network, a programme targeting unclassified/ residential roads was approved by members in 2017.
- 2.7 Following on from the previous prudential borrowing scheme 2012 – 2016, a capital sum of £2.115million was generated from a 20 year prudential borrow based on revenue contributions of £130k per year.
- 2.8 This Capital Sum has been augmented by Welsh Government Highways Refurbishment grant funding as shown below in Table 1.
- 2.9 Table 1.

Funding	Amount
Prudential Borrowing	£2,115,000
WG Grant 2017-2018	£553,000
WG Grant 2018-2019	£380,065
WG Grant 2019-2020	£409,776
WG Grant 2020-2021	£383,000
Total	£3,840,841

Network

- 2.10 The current gross replacement value of the Highway Network is estimated at £1.093 billion and is the Authority's most valuable physical asset.
- 2.11 Un-classified roads make up 74% of the total Highway network [198 miles] and form the majority of the local road network – residential roads & rear lanes.
- 2.12 Public perception of highways normally relates to the condition of local residential roads [un-classified roads]. Reactive repairs to pot holes and rutted surfacing are costly and the less effective way of maintaining the highway.
- Planned maintenance works as against reactive maintenance are the more cost effective way of maintaining the highway network.
- 2.13 The overall % of poor conditioned Un-classified roads pre-commencement of works was 17%. As a result of the work undertaken in the previous two years this figure has been reduced to 11.4%.
- 2.14 Works completed to date can be found in the following appendices:
- See Appendix A: 2018 – 19 Phase 1 Programme of Works (Completed)
- See Appendix B: 2019 – 20 Phase 2 Programme of Works (Completed)
- See Appendix C: 2018 – 20 Detailed Schedule of Roads / Works Phase 1 & 2

Highway Capital Works Programme 2020-21 – Priorities

- 2.15 The proposed 2020 – 21 programme will continue to focus around improving the residential/ unclassified network. The majority of reactive maintenance and insurance claims relate to

the unclassified network that makes up 74% of the entire network. In addition to the resurfacing of highest priority ranked roads it is proposed that other works will be undertaken relating to features essential to the highway network such as safety barriers, illuminated traffic signs and speed reduction measures.

2.16 Listed below are the proposed key priorities identified for 2020 – 21 Capital Works Programme:

- Residential Roads (proposed value of works £445k)

Following on from the previous works programme it is proposed that a priority ranking of residential streets is determined, utilising the assessment matrix criteria that was developed in line with the specific features associated with residential highways as follows:

See Appendix D: Highway Assessment Matrix – Residential Roads

See Appendix E: Highway Assessment Matrix – Residential Roads: Worked Example

- Priority A Roads / Industrial Estates (proposed value of works £150k)
- Crash Barriers (proposed value of works £50k)
- Illuminated Traffic Signs (proposed value of works £30k)
- Traffic Management Features and Variable Speed Safety Signage (proposed value of works £50k)

See Appendix F: 2020 – 21 Phase 3 Programme of Works (Proposed)

2.17 It is also proposed that should further WG Capital Funding for Highways be made available over the next few months, then these funds will be allocated in line with 2.16 above, namely residential areas and the matrix assessment criteria.

3. Options for recommendation

3.1 Option A (preferred option)

Members accept update on progress of the current Highway Capital Works programme 2017 - 2021 and support the Highway Capital Works Programme 2020 – 21 – Priorities.

3.2 Option B

Members do not accept the update on progress of the current Highway Capital Works programme 2017 – 2021 and do not support the Highway Capital Works Programme 2020 – 21, but present alternative priorities.

4. Evidence of how does this topic support the achievement of the Corporate Plan / Statutory Responsibilities / Blaenau Gwent Well-being Plan

4.1 The report has been developed to provide an update on progress of the current Highway Capital Works programme 2017 – 2021 and supports the key priorities identified in the Corporate Plan namely – “reinvestment in highways and improvements to the residential network”.

5. Implications Against Each Option

5.1 Impact on Budget (short and long term impact)

Funding

Total funding £3,840,841 (prudential borrowing plus WG refurbishment Grants)

Cost of works to date:

2018 – 19	£1,861,800
2019 – 20	£1,254,041
Available Funding 2020 - 21	£ 725,000

5.2 Risk including Mitigating Actions

Option A: Failure of available funding to meet Proposed Works Programme 2020 – 21.

Option B: Alternative proposed priorities by members exceed available funding.

5.3 Legal

There are no legal implications associated with this report.

5.4 Human Resources

There are no staffing implications associated with this report.

6. Supporting Evidence

6.1 Performance Information and Data:

The overall % of poor conditioned Un-classified roads pre-commencement of works was 17%. As a result of Phase 1 and 2 Works there has been a 5.6% reduction of poor conditioned unclassified roads to 11.4%.

6.2 Expected Outcome for the Public

Improved quality of residential highways. Improved safety to highway network.

6.3 Involvement (Consultation, Engagement, Participation)

Where relevant, consultation, engagement and involvement with the public, members and interested parties have been carried out as part of the delivery requirements of the programme.

6.4 Thinking for the long term (forward planning)

Investment in the residential highway network in Blaenau Gwent is identified to ensure sustainability for the future, bringing our roads up to a good standard and improving our highway infrastructure to meet the service requirements of the future.

6.5 Preventative Focus

By investing now will prevent problems getting worse with our infrastructure, thus making prudent decisions to invest now rather than later when the costs are likely to be higher through further deterioration and inflation.

6.6 Collaboration / partnership working

N/A.

6.7 Integration (across service areas)

N/A.

6.8 EQIA (screening and indemnifying if full impact assessment is needed)

An EQIA is not relevant to the content of this report.

7. Monitoring Arrangements

7.1 These works are bi-annually reported to Corporate Overview Scrutiny (Contracts over £500k) and Annual Progress report to The Chair and Members of Community Services Scrutiny Committee.

8. Background Documents / Electronic Link

8.1 Appendix A: 2018 – 19 Phase 1 Programme of Works (Completed)

8.2 Appendix B: 2019 – 20 Phase 2 Programme of Works (Completed)

8.3 Appendix C: 2018 – 20 Detailed Schedule of Roads / Works Phase 1 & 2

8.4 Appendix D: Highway Assessment Matrix – Residential Roads

8.5 Appendix E: Highway Assessment Matrix – Residential Roads: Worked Example

8.6 Appendix F: 2020 – 21 Phase 3 Programme of Works (Proposed)

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Appendix A: 2018 – 19 Phase 1 Programme of Works (Completed)

Total Cost: £1,861,800

Summary:

Work Package 1:

- 4 Residential Highways,
- 2 Class A roundabouts
- Total Resurfaced Highway Area: 24,125m² / 2.5 miles

Work Package 2:

- 20 Residential Highways:
- Total Resurfaced Highway Area: 49,830m² / 5.2 miles

Work Package 3:

- 28 Residential Highways:
- Total Resurfaced Highway Area: 33,196m² / 3.5 miles

Other Highway related Works:

- Replaced 7 no. Vehicle containment systems (crash barriers).
- 4no. new bus shelters.
- Civil Parking Enforcement Traffic Order Survey Works

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Appendix B: 2019 – 20 Phase 2 Programme of Works (Completed)

Total Cost: £1,254,041

Summary

Work Package 4:

- 6 Residential Highways
- Total resurfaced Highway Area: 12,918m² / 1.5 miles

Other Works:

- Tredegar By-Pass surface dressing (completed July 2020)
- Six Bells Highway Improvement Traffic Signal Scheme
- Civil Parking Enforcement (CPE)
- Industrial Estates Street Lighting Upgrade
- Highway Maintenance Plan / Winter Maintenance Plan Documents

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Appendix C: 2018 – 20 Detailed Schedule of Roads / Works Phase 1 & 2		
RESIDENTIAL ROADS		
Ward	Street	Work Package
Abertillery	Duffryn Road	2
	Roch St, Clarence St, Newall St, Adam St, Gelli Crug Road	3
Badminton	Glanffrwydd Tce	2
	Fitzroy Avenue	3
	Cwm Hir	4
Beaufort	Frost Road	2
	Parkhill Crescent	3
Blaina	Southlands	2
	East Pentwyn Rd, Church St, Hope St, Cross St	2
Brynmawr	Worcester Street	2
	Bailey Street	3
Cwm	Brynhyfyd Terrace	2
	Curre Street	3
Cwmtillery	Ty Dan Y Wal	1
	Cefn Crescent	3
	Gladstone Street	4
EV North	Tothill Street	2
	Council Street & Hughes Avenue	2
EV South	Pentwyn and Bron-Y-De (Hilltop)	2
	Tyllwyn: Hill St, Greenfield Tce, Oakfield Tce, Ash Grove	3
Georgetown	Glyn Terrace	1
Llanhilleth	Lewis Street (Swffrydd)	2
	Chruch Road	3
	Oxford Place and Regent Street	4
Nantyglo	Roundhouse Close	2
	Vincent Avenue & Milfraen Avenue	3
	Brynhyfyd Av, Brynhyfyd Tce and Beacon View	3
Rassau	Stonebridge Road	1
	Honeyfield Road	1
Sirhowy	Waundeg	2
	Rhoslan, Bryn Pica and Ysgurborwen	3
Six Bells	Cwm-Nant-Y-Groes	2
	Bryngwyn Road	3
Tred C&W	Oliver Jones Crescent	2
	Ashvale: Brynbach St, Pembroke St, Woodlands & The Crescent	3
	Walter Conway Avenue & Gainsborough Road	4
CLASS A ROADS		
Beaufort Tredegar Abertillery	Morrison Roundabout and section of A4046 to College Road	1
	Tredegar By-Pass	
	Aberbeeg Roundabout	1
OTHER HIGHWAY RELATED WORKS		
	4no Bus Shelters	
	Road Safety Barriers (234m)	
	Traffic Signal Junction at Six Bells	
	Industrial Estate Lighting Upgrade	
	Highway Maintenance Plan and Winter Maintenance Plan Docs	
	Civil Parking Enforcement (CPE)	

Summary of Resurfaced Highways:

- 58 residential highways
- 2 Class A roundabouts
- Total of 12.7 miles of highways resurfaced

APPENDIX C - HIGHWAYS CAPITAL WORKS PROGRAMME 2018/19 PHASE 2

RESIDENTIAL ROADS		
Ward	Street	Work Package
Abertillery		
Badminton	Cwm Hir	4
Beaufort		
Blaina		
Brynmawr		
Cwm		
Cwmtillery	Gladstone Street	4
EV North		
EV South		
Georgetown		
Llanhilleth	Regent Street	4
	Oxford Place	4
Nantyglo		
Rassau		
Sirhowy		
Six Bells		
Tred C&W	Walter Conwy Avenue	4
	Gainsborough Road	4
CLASS A ROADS		
	A4048 Tredegar By Pass	4
OTHER HIGHWAY RELATED WORKS		
	Signalised Junction Works Six Bells	
	Civil Parking Enforcement (CPE)	

Summary of Resurfaced Highways:

- 6 residential highways
- Total of 1.3 miles of highways resurfaced

Appendix C: 2020 – 21 Detailed Schedule of Roads / Works Phase 3

RESIDENTIAL ROADS		
Ward	Street	Work Package
Abertillery	Princess Street (inc. speed humps)	5
		5
Badminton	Pen Y Dre Bryn Glas	5
		5
		5
Beaufort	Big Lane	5
		5
Blaina	Caddicks Row (inc. speed humps)	5
		5
Brynmawr	Clydach Street	5
		5
Cwm	Garden Festival / August Street	5
		5
Cwmtillery	Hillcrest View Valley View Road	5
		5
		5
EV North	Greenways Penlas & Bryn-y-Gwynt	5
		5
EV South	High Street	5
		5
Georgetown	Mafeking Terrace	5
Llanhilleth	Brynhyfryd Terrace	5
		5
		5
Nantyglo	Gwent Terrace	5
		5
		5
Rassau	Clydach Avenue	5
		5
Sirhowy	Glanhowy Street / Meadow Crescent Glanrhyd Close	5
		5
Six Bells	Lancaster Street	5
		5
Tred C&W	Union Street / Earl Street	5
		5
		5
HIGH PRIORITY CLASSIFIED ROADS		
	Langynidr Road College Road Tafarnaubach Ind Est	
OTHER HIGHWAY RELATED WORKS		
	Crash Barriers A467 Blaina / Abertillery	
	Crash Barriers A4048 Tredegar By Pass	
	Crash Barriers Rassau Road	
	Speed Humps at Stockton Way Tredegar	
	Speed Humps at Roseheyworth Road, Abertillery	

Summary of Resurfaced Highways:

- 58 residential highways
- 2 Class A roundabouts
- Total of 12.7 miles of highways resurfaced

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Appendix D: Highway Assessment Matrix – Residential Roads

1A Highway Condition (50%) - FRONT / MAIN LANES		
Category / Score	Square Area / Score	Total Score / %
4 (5)	Plus 2000 (5)	10 (50%)
4 (5)	1000 - 2000 (4)	9 (45%)
4 (5)	1000 - 500 (3)	8 (40%)
4 (5)	less than 500 (2)	7 (35%)
3 (4)	Plus 2000 (5)	9 (45%)
3 (4)	1000 - 2000 (4)	8 (40%)
3 (4)	1000 - 500 (3)	7 (35%)
3 (4)	less than 500 (2)	6 (30%)

1B Highway Condition (50%) - REAR LANES x 0.5 = (25%)		
4 (5)	Plus 2000 (5)	10 (25%)
4 (5)	1000 - 2000 (4)	9 (22.5%)
4 (5)	1000 - 500 (3)	8 (20%)
4 (5)	less than 500 (2)	7 (17.5%)
3 (4)	Plus 2000 (5)	9 (22.5%)
3 (4)	1000 - 2000 (4)	8 (20%)
3 (4)	1000 - 500 (3)	7 (17.5%)
3 (4)	less than 500 (2)	6 (15%)

Example: Location A Street	
1A - very poor condition	45%
2 - High Maintenance cost	24%
3 - 3 insurance claims in last 10 years	3%
4 - serves 50 - 99 properties	10%
TOTAL	82%

2 Maintenance Costs (30%)	
Costs over 5 years	Score / %
Plus £10,000	10 (30%)
£9,999 - £5,000	8 (24%)
£4,999 - £3,000	5 (15%)
£2,999 - £1,000	3 (9%)
Less than £1,000	1 (3%)
£0.00	0 (0%)

3 Insurance Claims (10%)	
No. in last 10 years	Score / %
plus 5	10 (10%)
4	8 (8%)
3	5 (5%)
2	3 (3%)
1	1 (1%)
0	0 (0%)

4 Property Location (10%)	
No. of Houses	Score / %
*150 +	10 (10%)
* 100 - 150	8 (8%)
50 TO 99	5 (5%)
20 TO 49	3 (3%)
1 TO 19	1 (1%)
0 / rear access	0 (0%)

* Also linked with other highways and can be combined in to one scheme

Appendix E: Highway Assessment Matrix – Residential Roads: Worked Example

PRUDENTIAL BORROWING SCHEME																														
	(1A) HIGHWAY CONDITION FRONT LANE (50%)					(1B) HIGHWAY CONDITION REAR LANE (25%)					(2) MAINTENANCE COSTS (30%)					(3) No. INSURANCE CLAIMS (10%)					(4) PROPERTY LOCATION (10%)									
	SCORES	10	9	8	7	6	9	8	7	6	5	10	8	5	3	1	0	10	8	5	3	1	0	10	8	5	3	1	0	TOTAL
PERCENTAGE %	50%	45%	40%	35%	30%	25%	23%	20%	18%	15%	30%	24%	15%	9%	3%	0%	10%	8%	5%	3%	1%	0%	10%	8%	5%	3%	1%	0%		
STREET / ROUTE																														
EXAMPLE STREET		X										X																	30	82%

Appendix F: 2020 – 21 Phase 3 Programme of Works (Proposed)

Est Cost: £725,000

Summary:

- Residential Roads: 16 schemes (One per Ward)
- Priority A Roads / Industrial Estates
- Crash Barriers
- Illuminated Traffic Signs
- Traffic Management Features
- Variable Speed Safety Signage

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